



BIG MOUNTAIN SEWER DISTRICT

PO Box 1252
Whitefish, Montana 59937

Board of Directors Meeting Minutes
Dec 1, 2015 9:00am Mt. Jackson Room, Base Lodge

1. CALL TO ORDER @ 9:07am
2. ROLL CALL
Present were Dan Graves, Sandie Carpenter, Kathleen Mahoney, Bob Lund, Bill Dunham and Amy Dexter.
Bob Riso arrived at 9:30am. No public present.
3. REVIEW OF MINUTES-Sept 22, 2015 Minutes and Nov 2, 2015 Work Session
Motion to approve Sept 22, 2015 Minutes (Sandie/Bob L.) Motion Carried
Motion to approve Nov 2, 2015 Work Session Minutes (Bob L/Sandie) Motion Carried
4. FINANCIAL REVIEW
 - Balance Sheet
 - Income Statement
 - Check RegisterMotion to approve financial information as presented (Sandie/Kathleen) Motion Carried
5. OLD BUSINESS
 - a. Rate Study
Discussion occurred in regards to the phase in approach of the new rate structure for the undeveloped lots. Bob L. pointed out that it takes \$60,000 just to operate the district. The only thing that is related to the actual usage of sewer is the charge from the \$120,000 from the City of Whitefish or only 57% of the budget. The board supports the EDU rate structure.
Motion to maintain the current EDU system for developed and undeveloped lots. (Kathleen/Bob L.)
Motion Carried
 - b. Insurance
Assets are now insured through our current insurance agent with no additional costs to our policy.
 - c. Letters from Citizen
Response have been drafted to the citizen's and letters will be sent to the people who have inquired about the rate structure.
 - d. 1st Interstate Bank CDs
CDs will be coming due in March 2016. Amy gave out current rate options for the local banks.
Discussion occurred if we should consider consolidating some of our accounts with all of the misc. banks we deal with. We will revisit the options for our maturing CDs at the next meeting.
6. NEW BUSINESS
 - a. Sustainability Training-Bill Dunham
Asked the board members to review and complete the self-assessment worksheet for sustainability of what the board thinks is priority for the district. Bill will take all the comments and rankings and combine them. Bill can then provide us with a brief training at each meeting to address the different issues.
 - b. Rate Structure Statement
The board has approved maintaining the current EDU rate structure for all developed and undeveloped lots. We have drafted the statement and will send it out to those people who have inquired about the rate structure.

c. Sewer Policy

Sewer Policy has been developed with board input and update with the current rate structure that will be maintain current rate structure for developed and undeveloped lots. Motion to approve the Sewer Policy (Bob L./Bob Riso) Motion Carried.

e. 2125 Big Mountain Road

The board has not changed their decision of annex this property into the district. Bill will report back to the real estate agent.

f. Bill from Stephanie's Sister

Consensus to pay Stephanie's sister with a signed hold harmless

g. Audit Update and State Annual Report

FY2014 audit is in the process and the State annual report is prepared and will be submitted by Dec. 31, 2015 deadline.

h. Plant Investment Fees- Peter O'Malley 317 Elk Highland Dr Lot 9 \$2371.07 collected \$2133.96 Paid to City of Whitefish.

Motion to accept the plant investment fees for the lots listed above. (Bob R./Kathleen) Motion Carried

h. Backup

Bob L. asked how the records are being maintained. A backup of all electronic files are copied and put into the safety deposit box on a quarterly basis.

7. ADJOURNED @ 10:37am

Dan Graves, President

Amy Dexter, Administrative Manager